

Harrisburg Public Library District
Board of Trustees Meeting Minutes
January 17, 2018

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by President Janet Jones at 5:15 pm. Those in attendance were Trustees Joe Ewing, Janet Jones, Lynda Clemmons, Sally Wofford, Kelly Phelps and Gary Jones. Trustee Tammi Jackson was absent. Also in attendance was Director Krystal Gulley.

Consent Agenda: Emily Drone's staff report was pulled from the agenda at the request of Trustee Ewing. A motion was made Trustee Wofford to accept the consent agenda. The consent agenda passed unanimously on a roll call vote. Clarification was made on Emily Drone's report that she was not "taking the day off" to travel to Champaign to meet with her mentor. The time and travel expenses will be charged to Staff/Board development. Also, the Board wanted to advise her of the availability of previous surveys that might help her with her current project. A motion was made by Trustee Clemmons to accept Emily Drone's report. Motion carried unanimously on a voice vote.

President's Report: President Jones reminded the Board that the in-house training day was held with good participation from the staff, the Harrisburg Police Department and the Harrisburg Fire Department. She also commented on the activities listed in Emily Drone's report.

Committee Reports:

- Building Committee: Trustee Ewing commented on areas of the building that appear to be lacking cleaning attention. He will talk with Custodian Alvey and report back at the next meeting.
- Activity Committee: Trustee Clemmons reported that Brown Bags and Books will be starting again on January 24th with Roger Lyons being the first presenter. He has arranged for Morello's to provide the refreshments. She states that the schedule is full for the year and the schedules are available at the front desk. Also, there is a new art exhibit in the Alice Barns Room.

Director's Report:

- A copy of the completed ILL Traffic Survey that was submitted to the Illinois State Library is included for the Board's information.
- A copy of the new proposed Sexual Harassment Policy is included for the Board review. After review and discussion, Trustee Ewing made a motion to accept the Policy as written. The motion carried unanimously on a voice vote.

Next meeting date is February 19th at 5:00 pm.

A motion to adjourn was made by Trustee Ewing at 5:50 pm. Motion carried unanimously on a voice vote.

Respectfully submitted by Trustee Joe Ewing.