

Harrisburg Public Library District
Board of Trustees Meeting Minutes
December 19, 2018

The regular meeting of the Board of Trustees of the Harrisburg Public Library District was called to order by President Janet Jones at 5:03 pm. Those in attendance were Trustees Joe Ewing, Janet Jones, Lynda Clemmons, Gary Jones and Kelly Phelps. Those absent were Tammie Jackson and Sally Wofford. Also, in attendance was Director Krystal Gulley.

Consent Agenda: A motion was made by Trustee Clemmons to accept the consent agenda as presented. The motion carried unanimously on a roll call vote.

President's Report: President Jones reported that we made slightly less than \$3,000 on the sale of 132 tickets to the Holiday House Tour. She has sent a personal note of thanks to each of the home owners that participated in the tour.

Committee Reports: None.

Director's Report:

- The Annual Receipts & Disbursement report is ready for signatures and publication.
- There are no closed sessions to be reviewed.
- Director Gulley reported that the estimate for temporary roof repair is \$275.00. She will proceed with the contractor and obtain an estimate for a permanent solution for the spring.
- On a roll call vote the Trustees unanimously agreed to the purchase of a new file cabinet to replace an old one that was falling apart.
- Director Gulley presented the renewal contract from Fowler Heating and Air for the coming year. A motion to accept the agreement was passed on an unanimously on a roll call vote.
- The Per Capita Application was presented for the Board's review. It will be filed the first of the year.
- A motion was made by Trustee Ewing to transfer unused funds from several accounts into a C.D. with Peoples Bank as these funds can not be used in the general fund. Motion carried unanimously on a roll call vote.

A motion was made by Trustee Ewing to adjourn at 5:58 pm. Motion carried on a voice vote.

Respectfully submitted by Trustee Joe Ewing.